

Rules for Class Participants

Parking

Students may park in the rear and side of the building. The front is reserved for the supply store customers.

Personal Conduct

All students are expected to conduct themselves in a respectable manner at all times. Misconduct such as fighting, use of illegal drugs or alcohol or carrying of weapons will not be tolerated.

Smoking

Welding 101 strictly prohibits smoking within the building. There is a designated smoke area out side and you are responsible for picking up after yourself. If it becomes a trash problem Welding 101 will band smoke on the property.

Safety

Participants will be required to wear safety footwear and safety glasses with side-shields while in Welding 101 shop area.

Note: Ankle High Leather Shoes Required!
If Students Wears Glasses, They Must Be the Safety Type!

Welding School Property

Deliberate damage, theft or any vandalism to tools, equipment or facility will not be tolerated.

Welding

No welding or grinding will be allowed when the exhaust is "OFF". Welding is restricted to the welding "arm" in the booth. Do NOT weld on the tabletops!

Attendance Policy

Students must be in attendance for at least 90% of each module attempted to successfully complete the welding program.

Passing Requirements

During and at the end of each module, written test and welding samples will be tested to determine the student's ability to successfully complete and pass each module.

Weld samples are tested to AWS welding codes.

Written tests are graded on the following scale:

100----90% = A
80----89% = B
70----79% = C
60----69% = D
59----00% = F

Any Grade 69% and below will not pass the Welding 101 training standards.

I have read the rules and regulations.

Date: _____

Print Name: _____

Signature: _____

CANCELLATION & REFUND POLICY

Registration Fees

Registration Fee is \$100.00 that will count as cost toward tuition. However if applicant drops out the \$100.00 is non-refundable. All tuition and book fees must be paid in advance prior to start date of the class. Payment can be by cash, check, money order, or visa credit card. For companies or agencies sponsoring students, the testing facility will invoice against purchase orders. Purchase orders must accompany the agreement/enrollment form.

Students will not be allowed to attend class until proper payment is received. Students will be charged a fee for any checks returned due to insufficient funds.

** Tuition fees are subject to change without notice.

Cancellation and Refund Policy

Cancellation/Refund Policy

The institute will refund all monies paid by the applicant except for the registration fee as long as a five-(5) day written notice is given prior to commencement of classes. Any monies due to an applicant shall be refunded within 30 days.

Course Rescheduling

If student has paid for training and testing and an emergency situation arises the institute will mediate the problem with the student and allow the student to reschedule the class at no extra cost to the students and no refunds by the institution. However students will have to wait for an opening in the class to complete training.

I have read the cancelation and refund policy.

Date: _____

Print Name: _____

Signature: _____